

QUEENS LIBRARY
BUILDINGS AND GROUNDS COMMITTEE
THURSDAY, MARCH 28, 2019
MINUTES

A meeting of the Buildings and Grounds Committee was held at the Central Library, 89-11 Merrick Boulevard, Jamaica, NY 11432 on Thursday, March 28, 2019. The meeting was called to order at 6:00 PM by Committee Chair, Julissa Gutierrez.

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Julissa Gutierrez	Committee Chair	Present	
Judy E. Bergtraum, Esq.	Board Member	Present	
Pauline Healey	Board Member	Excused	
Andrew P. Jackson	Board Member	Present	
James M. Haddad, Esq.	Board Member	Excused	
Robert Santos, Esq.	Board Member	Present	
Michael E. Rodriguez, Esq.	Board Member	Present	
Earl G. Simons, Ed. D	Board Member	Excused	

II. AGENDA

Board Chair, Haeda Mihaltses, introduced and thanked the newly elected public advocate, Jumanne Williams, for attending the Buildings & Grounds Committee meeting. Hon. Williams thanked the board for all its work on behalf of the Library, as well as, the invitation to attend the board meetings. He also gave a brief overview his past work with Mr. Walcott and Ms. Mihaltses, as well as, his tenure and experiences in his newly elected office.

Hon. Williams stated that he must leave for the duration of the meeting, however, Nick Smith, who attended with Hon. Williams, will represent his office for the remainder of the meeting. He also stated that a representative would be appointed at a later date and time.

Action Item(s)

1. City Capital Funding for FY '19 (ID # 1962)

Low Finkelman, Chief Operating Officer and Sr. VP, reported that this action item is to approve the allocation of the additional \$20 million received from the City to address existing and pending shortfalls in capital projects.

He reported that the Office of Management and Budget (OMB) asked the Library to revise the annual targets in its ten-year capital budget plan. The revised plan will be presented at the next Buildings & Grounds Committee, which will be held in April, to show how the available funding will be allocated to the capital projects in the Library's ten-year plan.

Mr. Finkelman also reported that an additional approximately \$270 million is needed to fund all pending capital projects in the ten-year plan.

Recommended Motion For Consideration:

I move that the Buildings and Grounds Committee recommend that the Board of Trustees accept the Library's recommendation to allocate the \$20 million in additional capital funding as detailed above.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Robert Santos Esq.
SECONDER:	Andrew P. Jackson
AYES:	Gutierrez, Bergtraum, Esq., Jackson, Santos, Esq., Rodriguez, Esq.
EXCUSED:	Pauline Healey, James M. Haddad, Esq., Earl G. Simons, Ed. D.

2. Contract Authorization: System-Wide General Construction Services Requirements Contracts (ID # 1964)

Recommended Motion for Consideration by the Buildings and Grounds Committee:

I move that the Buildings and Ground Committee recommend to the Board of Trustees that the

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President and CEO be authorized to execute contracts with Mac Contractor, Inc. and Mamai Construction, Corp. for system-wide general construction requirements services for a three year term with two one- year options to renew at the Library's sole discretion at the rate proposed herein.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Michael E. Rodriguez, Esq.
SECONDER:	Andrew P. Jackson
AYES:	Gutierrez, Bergtraum, Esq., Jackson, Santos, Esq., Rodriguez, Esq.
EXCUSED:	Pauline Healey, James M. Haddad, Esq., Earl G. Simons, Ed. D.

3. Contract Authorization – System Wide Plumbing Services Requirements Contracts (ID # 1959)

Recommended Motion for Consideration by the Buildings and Grounds Committee:

I move that the Buildings and Ground Committee recommend to the Board of Trustees that the President and CEO be authorized to execute contracts with Prestige Plumbing & Heating, Inc. and Seaford Avenue Corp. for system-wide plumbing requirements services for a three-year term with two one- year options to renew at the Library's sole discretion at the rates proposed herein.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Michael E. Rodriguez, Esq.
SECONDER:	Andrew P. Jackson
AYES:	Gutierrez, Bergtraum, Esq., Jackson, Santos, Esq., Rodriguez, Esq.
EXCUSED:	Pauline Healey, James M. Haddad, Esq., Earl G. Simons, Ed. D.

Report Item(s)

4. Purchases Over \$5K Report - February 2019 (ID # 1960)

RESULT:	PRESENTED
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5. Purchases Over \$5K Report - January 2019 (ID # 1946)

RESULT:	PRESENTED
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6. Purchases Over \$5K Report - December 2018 (ID # 1947)

RESULT:	PRESENTED
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7. Purchases Over \$5K Report - November 2018 (ID # 1948)

RESULT:	PRESENTED
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III. ADJOURNMENT

Lew Finkelman reported to the Board that the Library's Central Operations Center has been fully

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outfitted and officially opened on Monday, March 25. This Operations Center will house maintenance and custodial equipment, as well as library materials from temporarily closed agencies. He gave the Board a brief description of the layout of the facility and welcomed the Board to schedule a visit to the new facility.

1. Motion to Adjourn (ID # 1949)

Recommended Motion for Consideration:

I move that the meeting be adjourned.

RESULT:	RECOMMENDED [Unanimous]
MOVER:	Michael E. Rodriguez, Esq.
SECONDER:	Andrew P. Jackson
AYES:	Gutierrez, Bergtraum, Esq., Jackson, Santos, Esq., Rodriguez, Esq.
EXCUSED:	Pauline Healey, James M. Haddad, Esq., Earl G. Simons, Ed. D

The meeting was closed at 6:46 PM.

Committee Chair